

ELIZABETH SCHOOL DISTRICT C-1 - RECORD OF PROCEEDINGS



ELIZABETH SCHOOL DISTRICT C-1

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BOARD OF EDUCATION BOARD ROOM, DISTRICT OFFICE MINUTES OF MEETING FINAL January 11, 2016 (Business Session Meeting)

A Business Session Board Meeting of the Elizabeth School District was held on Monday, January 11, 2016, in the Board Room, District Office.

1.0 CALL TO ORDER

President Deb Spenceley called the Business Session BOE Meeting to order at 6:10pm.

ROLL CALL:

The following BOE Directors were present:

Director Carol Hinds
Director Dee Lindsey
Director Chris Richardson
Director Richard Smith
Director Deb Spenceley

Also present: Superintendent, Douglas Bissonette
Executive Administrative Assistant/Communication Director, Michele McCarron
Chief Finance Director, Ron Patera
HR Director, Kin Shuman
Technology Director, Marty Silva

3.0 PLEDGE OF ALLEGIANCE

President Deb Spenceley led the audience in the Pledge of Allegiance.

4.0 EDUCATION SHOWCASE/RECOGNITIONS

The Board of Education recognized Joey Westervoorde who was awarded the Coach of the Year for the Spirit Team. The EHS Cheer Team took 1st place at the Colorado 7 League Championship meet. Adam Eveleth, senior at EHS, was recognized for his state qualification in Golf. Adam Eveleth is a two time state qualifier for Golf qualifying in both 2014 and 2015. Colton Cline, senior at EHS, was recognized for the Colorado 7 League All State Recipient for football. Colton was selected the Overall Player of the Game for both the September 4 game and September 25 game. Colton was also selected 3 times as the Defensive Player of the Game for the games played on October 30, October 23, and September 25.

5.0 APPROVAL OF AGENDA/ADDITIONS/DELETIONS/BLANKET MOTION

A motion was made to amend the agenda to move 11.1 Graduation Requirements to 7.6 Communications and to table 10.2 2nd Reading Grading/Assessment Systems to board meeting 1/25/16.

Motion moved by Director Hinds

Motion seconded by Director Richardson

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ROLL CALL:

Director Carol Hinds – aye
Director Dee Lindsey - aye
Director Chris Richardson – aye
Director Richard Smith - aye
Director Deb Spenceley - aye
The motion carried 5-0

6.0 APPROVAL OF MINUTES

6.1 A motion was made to approve the minutes from 12/14/15 as written.

Motion Moved by Director Hinds

Motion Seconded by Director Richardson

ROLL CALL:

Director Carol Hinds – aye
Director Dee Lindsey - aye
Director Chris Richardson - aye
Director Richard Smith - aye
Director Deb Spenceley - aye
The motion carried 5-0

7.0 COMMUNICATIONS

7.1 Human Resources Update

Kin Shuman, Director of Human Resources, communicated to the Board that the Employee Insurance Committee will be meeting soon to review and discuss the district's current health, dental, and vision plans. They will be working with our current broker and looking for opportunities to improve the plans, making them better for our employees and controlling the costs associated with the plans. Kin Shuman will be starting the recruitment process for next school year. He and school leaders plan to attend the spring job fairs at UNC Greeley and CSU Ft. Collins both in April. With the leadership stability and quality of leadership at our schools, Kin indicated he is optimistic and anticipates lower teacher turnover this year.

7.2 Technology Update

Marty Silva, Director of Technology, communicated that the technology team is working on improving security cameras at several schools which include replacing old ones with newer cameras that are of higher quality and with more capabilities. Additional chrome books have been added to the schools both in the classroom and to chrome book carts. Specifically, EMS will be receiving 53 chrome books with much of the funding coming from Elizabeth Education Foundation grants, PTSO mini grants, a major donation from Ethos Roofing, and a donation from two EMS families. District Administration has expressed their on-going concern about the volume of data, the type of data, and the frequency of reporting that is required by the Colorado Department of Education (CDE). Marty is creating a process for our staff to document their data reporting and the amount of time being spent on this reporting. District Administration and the Board of Education will be able to analyze this information and share the analysis with state legislative representatives.

7.3 Chief Financial Officer Report

Chief Financial Officer Ron Patera provided a financial update to the board. Mr. Patera mentioned an email he received from CDE's associate commissioner in charge of school finance stating that the statewide pupil counts are below original estimates and assessed property valuations are higher than projected. It also stated that legislature will consult with Legislative Council the Joint Budget Committee and Office of State Planning to determine a course of action prior to adopting a supplemental appropriation for the current year. Mr. Patera will bring a revised budget proposal for FY 15-16 to the board for approval at the next meeting. The revision will include updated revenue and expense figures, and will be a conservative estimate using actual data for the first half of the year.

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7.4 Superintendent Report

Superintendent Douglas Bissonette reiterated that safety for our students and staff is a top priority for our district. He commended his staff for the measures they take every day to ensure safety at our schools. Last week, approximately 30 employees attended the Incident Command System training conducted by Elizabeth Fire Marshal Kara Gerczynski and Fire Chief TJ Steck and the Standard Response Protocol training conducted by FHS Principal/Safe Schools Chair Rob McMullen. These trainings are mandatory for all employees. Our schools are required to conduct fire drills, lockdown drills, shelter in place and evacuation drills throughout the school year. For the last year there has been a focus to improve reunification after an incident and threat assessment to prevent incidents. Ten district and school leaders recently attended threat assessment training provided by a national leader. From that training, a committee was formed to improve our current processes and to build a system based on the most recent research and best practice.

Mr. Bissonette reported that The Department of Education confirmed approval for the state to administer the ACT exam to high school juniors this year. The agreement will not change the selection committee's decision to award the College Board a five-year contract to administer the SAT to Colorado's 11th grade students, beginning in 2017. Under the agreement, this year's 10th graders will take the PSAT in preparation for Colorado's full transition to the SAT in the spring of 2017.

The Student Advisory Council convened prior to Thanksgiving. The Council includes student representatives from each of the schools. These student representatives will be meeting with the principals in their schools with the goal to empower student voice.

Douglas Bissonette also mentioned to the board that another Colorado Superintendent Letter regarding Advocacy for Adequate School Funding was sent to the State Legislature. Mr. Bissonette, along with 9 other superintendents including Douglas County, St. Vrain, Burlington, and Falcon, did not sign this letter. The letter requested reclassification of the Hospital Provider Fee to an enterprise fund as a short-term measure to provide additional funding for state. Mr. Bissonette felt that this request, along with others mentioned in the letter, didn't address the most urgent need of the district. The most important funding issue with legislature should be focused on the level of salaries for our teachers in order to attract, retain and support talented educators.

After receiving feedback from staff and parents, a second draft of the district calendar for the 2016-17 school year was reviewed. The draft calendar remains very similar to the 2015-16 calendar with the exception of one additional contract day for teachers prior to the start of school, and adds days for new teachers. By starting earlier, new and returning teachers will have more time to get ready for students. The calendar for next school year is expected to be approved by the board at the January 25 Board Meeting.

7.5 Board Update

Director Chris Richardson attended the Joint Budget Committee hearing on K-12 education. There was a great deal of discussion on the negative factor. The legislative staff expert on K-12 education told the budget committee that funding public education is driving the state budget out of balance. The Second Regular Session of the Seventieth General Assembly convened on January 13 and is scheduled to adjourn on May 11. A recent article in Chalkbeat stated, "Colorado's 100 lawmakers return to the Capital this week facing a budgetary squeeze and some important unfinished education business."

The article outlines the Big Issues:

- Budget and school finance
- Data privacy
- Testing, ratings and evaluation
- Construction – Building Excellent Schools Today
- School safety and district liability
- Data reporting
- School Readiness
- Graduation Guidelines

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Members of the Board of Education will be participating in CASB Days at the Capital. These events provide school board members a chance to experience the legislative process firsthand and to help strengthen the voice of school boards. Members of the Board of Education will also be participating in the CASB winter legislative session in February.

7.6 Graduation Guidelines

Principals Bret McClendon (EHS) and Rob McMullen (FHS) continue to work on new high school graduation requirements. Mr. McClendon indicated that the EHS leadership team reviewed the current requirements, what other high schools require, and CDE's requirements. Currently EHS students need 26 credits to graduate and the leadership team felt they did not need to change this. They are looking at requirements such as fine arts, foreign language, technology, and community service. Mr. McClendon indicated this is still a work in process and he would like to provide another progress update at the next board meeting.

8.0 Public Participation

No public participation

9.0 CONSENT AGENDA

A motion was made to approve the consent agenda 9.1-9.6

Motion Moved by Director Richardson

Motion Seconded by Director Hinds

ROLL CALL:

Director Carol Hinds – aye

Director Dee Lindsey - aye

Director Chris Richardson – aye

Director Richard Smith - aye

Director Deb Spenceley - aye

The motion carried 5-0

9.1 New Hires

Jeri Graeff, Custodian, DW

Mary Walsh, Speech Lang Pathologist, Spec Svcs

Laura Janku, Cafeteria Para, RCE

9.2 Terminations/Resignations/Non-Renewals

Vicky Rambo, Cook, SHE

Crystal Lucas, Intramural Para, EMS

Justine Alphonse, Speech Lang Path, DW

William Sharp, Bus Driver, Trans

William Mehaffey, Custodian, EHS

9.3 Transfers/Changes

Danielle, Gregory, Teacher, RCE

9.4 Extra Duty Assignments

9.5 Substitutes

9.6 Ratify Snow Closure 12/15/15

10.0 Action Items

10.1 A motion was made to approve Roof Consultant Contract Amended Agreement

Motion Moved by Director Lindsey

Motion Seconded by Director Richardson

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ROLL CALL:

Director Carol Hinds – aye
Director Dee Lindsey - aye
Director Chris Richardson – aye
Director Richard Smith - aye
Director Deb Spenceley - aye
The motion carried 5-0

11.0 DISCUSSION ITEMS

11.2 ESD101

The Board of Education is planning the next series of ESD 101 meetings. The purpose of ESD 101 is to inform and educate community members on the inner workings of the Elizabeth School District on such topics as School Finance, Curriculum, Safety, and Technology. Discussions are led by Board Members and district leaders and subject matter experts. The sessions are from 6:30-8:30pm and the dates for the next series are:

- February 1st
- March 7th
- April 4th
- April 18th
- May 2nd

11.3 Town Hall

The Board of Education is considering having another Town Fall for community members.

12.0 BOARD PLANNING

The next board meeting is scheduled for January 25, 2016

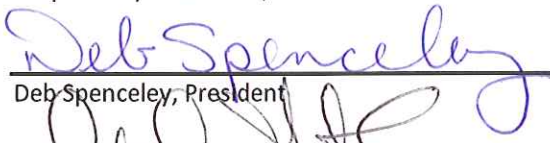
13.0 EXECUTIVE SESSION

No Executive Session.

14.0 ADJOURNMENT

The board meeting adjourned at 8:41pm.

Respectfully Submitted,



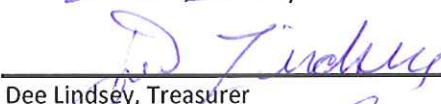
Deb Spenceley, President



Carol Hinds, Vice President



Chris Richardson, Secretary



Dee Lindsey, Treasurer



Richard Smith, Assistant Secretary/Treasurer

Recorded by: Michele McCarron